

# Board of Directors' Meeting Minutes

## NAMI Whatcom

March 11, 2021

Virtual (Zoom)

Approved by Motion 2021-04-8.1a

### Present

**Board:** Rosemary Webb (President), Brian Estes (VP), Bruce Smith (Treasurer), Tom Scott (Secretary), Gracie Lamb, Russ Sapienza (emeritus).

**Staff:** Kim Sauter (Executive Director).

**Volunteers:** None.

**Guests:** None.

### Excused:

**Board:** Russ Sapienza (emeritus).

**Called to Order** by Rosemary 12:05pm.

**Consent Agenda:** Motion 2021-03-11.1 Accept the consent agenda as presented.

**Moved by Tom, Brian. Passed unanimously.**

- **Motion 2021-03-11.1a** Approve Board Meeting Minutes for 2021-02-11.
- **Motion 2021-03-11.1b** Accept Treasurer's Report as presented.

### Bylaws Amendments Review

**Motion 2021-03-11.2** Remove Article IV. Books and Records. **Moved by Brian, Rosemary. Passed unanimously.**

It was determined that the Article was redundant due to State requirements and another portion of the Bylaws already stipulates conformance to all State requirements.

The requirement for membership for participation was discussed and tabled to the end of the meeting.

### Lobby Day

Brian reported a very successful event. People presented very persuasive personal accounts. Indicating the need for funding and continued legislative activity and support.

Tangentially, Tom brought up LEAD meeting attended by Brian and Tom with some discussion following.

### Fundraising

Kim noted that Stigma Stomp is set for October 2.

Kim reported we applied for a Foundation grant from First Federal \$4K

NAMI Washington announced that, due to restricted activities some grants they acquired have funds remaining and they are reaching out to distribute the remain funds. Of those funds, NAMI Whatcom is applying for \$10K-\$15K from the Division of Behavioral Health & "Recovery" (DBHR) grant (probably to be targeted at brochures and other outreach and resource access documents) and for funds from the Norcliffe Corporation grant (unrestricted usage, possibly to be used for strategic planning & development).

### Board Retreat

Kim and Brian are to provide options for a retreat series.

## Web Site

Brian brought up revamping the web site to be more professional.

**Motion 2021-03-11.3** to Remove all pictures from the "Our Team" page. **Moved by Brian/Gracie. Passed unanimously.**

## Next Meeting Agenda Items

Kim requested that the meeting be brief and focused solely on the Consent Agenda and planning for the Strategic Planning Retreat Series. The Board agreed by consensus.

**Next meeting Board Meeting, April, 8 @ Noon, at/via Zoom.**

## Bylaws Approval and Referral to General Membership for Review & Passage

**Motion 2021-03-11.4** to Approve the Bylaws as Amended and Pass them to the General Membership for their Review and Passage at a General Membership Special Meeting on April 1 at 6:30pm via Zoom. **Moved by Tom/Bruce. Passed unanimously.**

**Adjourned 1:29pm**

## Action Items (outstanding from previous meetings)

- Brian leading Facebook Video project with assistance from Amy and others. – Ongoing.
- Board members providing regular, preferably monthly financial contributions. – Ongoing.
- Kim to work with 501 Commons to polish grant writing process and output. – Ongoing.
- Kim to poll Board members for fundraising networking leads. – Ongoing.
- Tom to change registration on new laptop to reflect ownership change.
- Kim & Rosemary: Publish the Annual Report on NAMIWhatcom.org in the Minutes & Docs page.

## Action Items (from this meeting)

- Kim/Brian look into resources including a facilitator and planning for the Strategic Planning Retreat Series.

## Parked/Tabled Items

- Brian to keep Board up to date on activities of Public Policies Committee particularly on the "Behavioral Framework" document.
- Under Policies (Subcommittee) review and determine "Standing" and "Ad hoc" committees as Policies and NOT as part of the Bylaws (which does not currently specify).
- At Annual Board Meeting after Officers Election, formally note the appointed officers such as X Liaisons so that Board and other members may know to whom to refer when needed.

## Supporting/Relating Documents

- NAMI Whatcom Bylaws Draft 2021-03-11 1405

**Respectfully submitted**

Thomas R. Scott, Secretary