

**Board of Directors' Meeting Minutes**  
**NAMI Whatcom**  
**September 10, 2020**

Virtual (Zoom)

Approved: By Motion 2020-10-08.1a

**Present**

**Board:** Rosemary Webb (President), Bruce Smith (Treasurer), Tom Scott (Secretary), Gracie Lamb, Russ Sapienza (ex officio).

**Staff:** Kim Sauter (Executive Director).

**Volunteers:** None.

**Guests:** None.

**Absent**

**Board:** Brian Estes (VP).

**Called to Order** by Rosemary 12:06pm.

**Consent Agenda: Motion 2020-09-10.1** To accept the consent agenda as presented.

**Passed by unanimous consent.**

- **Motion 2020-09-10.1a** Approve Board Meeting Minutes of 2020-07-09
- **Motion 2020-09-10.1b** Accept Treasurer's Report as presented.

**IT Update**

Tom discussed recent IT acquisitions, a Dell registration issue regarding the laptop purchased by NAMI Washington then donated to NAMI Whatcom. There was concern regarding shipping location for an outstanding non-warranty replacement. Tom stated that to not confuse matters with a shipment in process that IT will wait until the part is received before fixing the registration issue. **Action Item:** Tom to change registration on new laptop to reflect ownership change.

It was noted that the total of the purchases came in under budget.

**Fundraising Update**

It was noted that we need to increase/continue efforts at fundraising given that Stigma Stomp generated less resources (-20%).

**Grant Writing**

Kim to write a draft with Jan Burrell of 501 Commons (a non-profit consulting firm) proofing and providing other consulting services related to grant writing/applications.

Gracie asked if others might attend to learn about grant writing. Generally this was acceptable.

**Motion 2020-09-10.2:** Move to provide budget to Kim for engaging 501 Commons for a maximum of \$1,000. **Moved Tom, Gracie, passed unanimously.**

## Police Interaction

Ofc. Zackery Serad, BPD Behavioral Health Officer reported that some interaction between BPD and NAMI Whatcom experiences has not always been positive. Local NAMI person was adversarial last year.

Grace Project (for homeless individuals).

## Stigma Stomp

Net shortfall roughly \$3,000 (20%) compared to last year.

We did max the "match money" offer.

## By Laws

First Committee meeting likely late September or early October.

## Web Site

Cooper Campbell likely to be the webmaster.

## Membership

Gracie is working on membership using the system in place.

Rosemary noted that NAMI Washington may cease sending out renewal reminders. **Action Item:** Kim will look into this requesting that the reminders continue from Washington.

Asked if there is a 90% increase in Family Support Group in second quarter. A lot of folks were attending meetings in July and August. Over 1,500 persons have engaged with NAMI this year to date.

**Action Item:** Kim mentioned "In Our Own Voice" presenters, while trained in general, need to be trained for online presentations.

## Adjourned 1:13pm

### Action Items (from previous meetings)

- Kim & Rosemary: Finishing touches to be applied to Annual Report. Publish the Annual Report.
- Kim to poll Board members for fundraising networking leads.
- Board members providing regular, preferably monthly financial contributions.
- The consensus of the Board was to allow the **IT Committee** with consent from **Kim** to make changes discussed and recommended regarding domain name and hosting costs.
- Consensus from June was to revisit at the next Board meeting regarding caller issues/concerns/complaints when contacting the Crisis Line (after some more investigation). More investigation is to be invested with follow up in October.
- Tom to organize the Bylaws Subcommittee, first meeting likely for late September early October.

### **Action Items (from this meeting)**

- Kim will look into this requesting that the reminders continue from Washington.
- Kim to work with 501 Commons to polish grant writing process and output.
- Kim to see to training all applicable presenters for online presentations.
- Tom to change registration on new laptop to reflect ownership change.

### **Respectfully submitted**

Thomas R. Scott, Secretary